

MEMORANDUM

To: Board of Directors
From: Gary W. Fern, P.E., Executive Director
Date: May 12, 2009
Re: CIP Authorizations
cc: James M. Bowling, IV

The following project requires Board authorization:

- A. Boar's Head Inn Sewer Replacement Project:** The ACSA staff has received and agree with a letter from O'Brien & Gere Engineers, Inc., documenting a request for additional fee in connection with sewer alignment revisions. A copy of the letter dated May 4, 2009 is attached.

Board Action

We request that the Board of Directors appropriate \$1,477.00 for the sewer alignment revisions for the Boar's Head Inn Sewer Replacement Project.

**O'BRIEN & GERE**

May 4, 2009

Mr. Tom Garrison, P.E.
Senior Civil Engineer
Albemarle County Service Authority
168 Spotnap Road
Charlottesville, VA 22911

Re: Boar's Head Inn Sewer Replacement
Project

File: 6643/41429 #1

Dear Tom:

In accordance with your e-mail dated April 8, 2009, O'Brien & Gere (OBG) has revised our request for additional funding due to modifications made to the sewer alignment for the Boar's Head Inn at the 90% submittal stage.

Based on written comments received at the 90% review stage, modifications were made to the alignment that required reworking the plan and profile sheets (C-4 through C-6) and recalculating pipe lengths and invert elevations. These changes included the redesign of the gravity sewer near the entrance to the Boar's Head Inn from Ednam Drive and consisted of the removal of Manhole BOR HD 1-4A and the relocation of Manhole BOR HD 1-5B approximately 40-feet southwest.

The work for this change order was completed in accordance with the terms and conditions of the term contract for Engineering Services dated October 19, 2006. The fee for services as set forth and described above shall be the lump sum of \$1,477.00 and shall be invoiced based on the percentage of services completed.

Thank you for your consideration of this change order, we look forward to providing continuing service to ACSA. Should you have any questions or require additional information, please do not hesitate to contact Bob Bell or myself.

Very truly yours,

O'BRIEN & GERE ENGINEERS, INC.

A handwritten signature in black ink that reads "Susan Stalnaker". The signature is written in a cursive, flowing style.

Susan L. Stalnaker
Project Associate

cc: Bob Bell - OBG

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